



Villasis Water District

(075) 632-1093 / (075) 632-1080 / 09178615250 / 09255140915
www.villasiswaterdistrict.gov.ph * villasis_wd@yahoo.com
CCC # 95 * Poblacion Zone I, Villasis, 2427

INVITATION TO BID

ITB No. 2019-001

The Villasis Water District (VWD), through its Disposal Committee, hereby invites all interested parties to participate in the public bidding of the following properties on an "AS IS-WHERE IS" basis as indicated below:

| LOT No. | ARTICLE | QTY | YEAR ACQUIRED | FLOOR PRICE | MODE |
|---------|------------------------------|-----|------------------|---------------|----------------|
| 01 | Motorcycle, "Yamaha", STX125 | 1 | 2009 | PhP 8,300.00 | Sealed Bidding |
| 02 | Mobile Thermal Printer | 2 | 2015 | PhP 1,800.00 | Viva Voce |
| 03 | Printer, Epson, L210 | 3 | 2012, 2014, 2015 | PhP 1,200.00 | Viva Voce |
| 06 | Refrigerator | 1 | 2010 | PhP 200.00 | Viva Voce |
| 07 | Portable Speaker, "Crown" | 1 | 2015 | PhP 500.00 | Viva Voce |
| 08 | Generator Set | 1 | 2000 | PhP 18,000.00 | Sealed Bidding |

The unserviceable properties for sale are available for inspection/viewing from **October 17, 2019 to October 25, 2019** at the VWD warehouse.

Individuals, partnerships and/or corporations are qualified to participate in the public auction, subject to the submission of qualification documents, as may be required by VWD. Duly authorized representative/s, if any, shall submit a certification issued by the Head/Manager/Owner of the company, as may be applicable, authorizing him/her to speak and submit bids in behalf of the latter.

Deadline for the submission of sealed bids shall be on **October 25, 2019** at exactly **9:00 AM** at the VWD Boardroom after payment of the 10% Bid Bond in the form of cash or Manager's Check, which shall be deposited to the VWD cashier prior to the opening of bids.

Opening of bids will be held on the same day, **October 25, 2019** at exactly **10:00 AM** at VWD Boardroom.

Prospective bidders shall conform the following **TERMS AND CONDITIONS** that apply to the public bidding of various unserviceable properties of VWD, as follows:

1. No bid shall be allowed lower than the said floor prices.
2. At the date of the submission of bids, all bidders shall register their names and addresses at the logbook and submit the sealed envelope containing the bid. The bidders bond equivalent to ten percent (10%) of the appraised value per lot as indicated above in the form of cash or manager's check issued by a reputable bank payable to the Villasis Water District. The envelope should also include photocopies of the following documents:
 - a. Bid Form (see Annex A)
 - b. Mayor's Permit
 - c. Latest Income Tax Return, stamped "Received" by BIR or its duly accredited and authorized Institutions, or Tax Clearance



Republic of the Philippines
Region I - Province of Pangasinan

Villasis Water District

(075) 632-1093 / (075) 632-1080 / 09178615250 / 09255140915

www.villasiswaterdistrict.gov.ph * villasis_wd@yahoo.com

CCC # 95 * Poblacion Zone I, Villasis, 2427

If the prospective bidder is bidding for all lots, he/she shall submit separate bid envelope for each lot. He/she shall also indicate on the face of the envelope the lot no. for which he/she is bidding for following the format provided by VWD Disposal Committee (see Annex B).

3. During the Opening of Bids, the bidders will bring with them the original copies of abovementioned documents for authentication/validation. Failure of the bidders to submit the said documents and present the original copies shall be a ground for disqualification;
4. Bids received shall be opened on exact time and date prescribed in the Invitation to Bid. Abstract of bids shall be prepared wherein the highest price offered for each lot shall be the winning bid, provided that the amount shall be higher or equal to the floor price;
5. Immediately after the winning bidder has been declared by the Committee, the winning bidder's bid bond shall be considered as partial payment for the bid and the difference in the amount between the bid and the bid bond shall be paid in the form of cash, cashier's or manager's check within five (5) working days from the date of receipt of the Notice of Award and to Proceed (NAP).
6. The bidder's bond will only be returned to the non-winning bidders after the issuance and receipt of NAP by the winning bidder;
7. The 10% Bid Bond shall be forfeited if the full price is not paid within five (5) days upon receipt of the NAP of the winning bidder;
8. Upon payment of the full price, the winning bidder shall be the recipient of unserviceable properties or waste materials, and is required to haul the same within seven (7) working days. Bidder who has environment-friendly facilities and manner of recycling/disposal will be preferred.

This ITB will be posted in at least three (3) public places in the locality and at the VWD official website. The VWD Disposal Committee reserves the rights to reject any or all of the bids with or without cause, to annul bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous to the government.


MARBEN A. SANTE
Chairperson, VWD Disposal Committee

(Name of Bidder/Company Name)
 (Address)
 (E-mail)
 (Contact No.)

(date)

The VILLASIS WATER DISTRICT Disposal Committee

Submitted herewith is my bid proposal in response to the Invitation to Bid No. _____ dated _____ and its instructions to Bidders for the disposal of unserviceable properties.

| DESCRIPTION | FLOOR PRICE | BID PRICE |
|-------------|-------------|-----------|
| | | |
| | | |

It is understood that VWD reserves the right to accept or reject any bid, including that of the single eligible bidder, waive any minor deviation in the bid which shall not materially affect the substance of the bid and to annul the bidding process at any time prior to award, without incurring any liability to the affected bidder/s.

I hereby confirm that I have read and fully understood the Instruction to Bidders.

Sincerely,

(Signature over Printed Name)
 (Position)

ITB No. _____

Submitted to:

MARBEN A. SANTE
Chairperson, VWD Disposal Committee
VILLASIS WATER DISTRICT
Poblacion Zone I, Villasis, Pangasinan
(075) 632-1080 / 632-1093

(NAME OF BIDDER/COMPANY NAME)

(Address)